

**Capenhurst and Ledsham Parish Council**  
**~~Draft~~ Ordinary Parish Council Minutes**  
**Tuesday 2<sup>nd</sup> March 2021 7.00pm Via Zoom**

Present: Cllr J Pemberton (Chair), Cllr J Tomlinson, Cllr T Foster, Cllr A Clowes, Cllr M Brassington, Cllr C Pemberton, Cllr P Iredale (late) & Cllr T Ainsley (left meeting early)

Clerk: Ms H Tweedie

In attendance: Cllr Simon Eardley, Neil Fagan (Urenco) & Grace Fogg (Urenco)

## **1 Procedural matters**

### Apologies

PCO

### Declarations of interest

Cllr J Pemberton: shares in B4RN

### Confirmation of the Previous Minutes held on Tuesday 5th January 2021

#### **Action**

Cllr J Pemberton to sign

H Tweedie to publish

### Dates of future meetings.

4<sup>th</sup> May 2021: Zoom: AGM

6<sup>th</sup> July 2021: Village Hall/Zoom tbc

7<sup>th</sup> September 2021: Village Hall/Zoom tbc

2<sup>nd</sup> November 2021: Village Hall/Zoom tbc

Start Time: 7pm

#### **Action**

Cllr Foster to provisionally book Village Hall for 6<sup>th</sup> July 2021 meeting

#### **Action**

- H Tweedie to prepare for AGM – accounts & organize audit
- H Tweedie to submit breakdown of income and expenditure etc

#### **Action**

- Nominees required for Vice Chairperson for May's meeting

## **2. Britain in Bloom.**

### Entry for 2021

Entry for 2021 already been paid as monies carried over from event being cancelled in 2020 due to COVID pandemic.

Theme for 2021: "Embrace, Promote and Celebrate, Diversity"

#### **Action**

- Cllr C Pemberton to publicise on FB towards end of April local litter pick and National litter pick in the Autumn.
- Cllr J Pemberton to look at previous Census & discuss with Cllr Pemberton.

### Trees from Climate Funding

Email received from Mary Lavery – Green Infrastructure Manager at Chester Council  
Funding pays for purchasing and planting and a contribution to maintenance. Land can be public or private and area must be a minimum of 0.5 hectares

Where to put trees, top of Penfold Close? Or railway station

Cheshire West on the land

Cllr Clowes suggested an Agenda Item for May's meeting - in future can request the land becomes an asset to the local community (and Village Hall).

Cllr Tracey expressed needs to be sorted out or potentially in same situation with children playing dangerously near the road.

#### **Action**

- Hazel to include in Newsletter/ and ask for suggestions/opinions on play area. Grassed with seating area, trees around the edge?. Trees would need to be planted in October (or Spring).
- Cllr Eardley to ask CWAC if able to request land becomes a "community asset".
- Ian Fagan to look at previous plans

### Litter Pick

£250 funding received and Cllr Pemberton has been reimbursed.

Litter picking Cllr Pemberton suggested another litter pick in April, weather

dependent. Ellie May (Andrea Grimley's daughter) and her friend have been undertaking litter picking as part of DoE. Other residents have also been very diligent, and the Parish Council wishes to say Thank You. The next National Litter Pick is due to be in the Autumn. Been running low on bags for litter picking and Cllr C Pemberton suggested a Litter Station could be installed in the village. Neil Fagan has been approached about sponsoring it.

#### **Action**

- Cllr C Pemberton to confirm litter pick dates
- Cllr C Pemberton to discuss a Urenco sponsored Litter station with Neil Fagan
- Cllr J Pemberton to ask Graham Jones (CWAC) for a supply of bags

### **3. Community engagement/Communications**

#### **(a) Urenco - Neil Fagan**

##### COVID Situation

Urenco COVID measures will remain in place until at least March 2022. Reason: A survey was conducted among personnel and a small proportion have indicated for would not have vaccine. Therefore, will have to keep 2m regulations and temperature control in place, until herd immunity has been established. Limited numbers of non-essential staff will be on site, rest of personnel are working from home.

##### Life Saving Critical Equipment Testing

Has been taking place hence the sound of claxons being heard periodically. Cllr Foster contacted Neil Fagan and it was confirmed testing has been taking place.

#### **Action**

- Neil to inform H Tweedie of any planned testing so it can be publicized to residents via social media etc.

##### Summer Festival

Due to COVID situation this is delayed now until 2022

##### Drain Cleaning

This has been undertaken around the village by Urenco. The hope, is this will elevate flooding issues in the future. However, if in the future, there is a period of heavy rain, Neil Fagan can organize drain cleaning to be undertaken again, to avoid the flooding situation seen in January 2021.

There was no flood situation on the Urenco site. At the time the Urenco Sewage Treatment Plant was being modified to deal with the smaller number of personnel on site. A pumping system was put into place whilst the new configuration took place.

Neil Fagan said Thank You to Cllr Foster, her son. Tim Foster and all the drivers who helped elevate the village flood situation in January.

Neil Fagan said if this situation occurred again he (Urenco) can organize a unit to pump and move excess rain water.

#### **Action**

- In the case of a flood situation Neil Fagan will order 20,000 gallon unit and pump and ship it away.

##### Noise Pollution

General feeling – residents are not being listened too – humming noise is an issue. A fan issue – at the back of one of properties during December Cllr J Pemberton could hear the noise. Two residents have approached the Parish Council re. Late at Night noise. EA site noise monitoring was undertaken 3 years ago. Last 3/4 nights noise been heard by Cllr C Pemberton. Shift Managers has checked the whole site and there are no alarms going off. Shift Managers have heard it and it's been logged as an off site noise.

Two months ago a resident along Rectory Lane complained to Urenco about alarms going off. On investigation it was a United Utilities unit. United Utilities resolved the issue

Neil Fagan explained there are two dedicated phone lines where noise complaints can be logged formally with Urenco. The logs are then reviewed at management level and action taken accordingly.

#### **Action**

- Neil Fagan and Grace Hogg supplied the phone numbers to be called in the event of disruptive noise: 0151 347 3137 or 0151 471 3785
  - H Tweedie to publicise these phone numbers
- Once logged these calls are reviewed at management level and action taken accordingly.

##### Wagons through the Village

Cllr Foster spoke to both wagon drivers and Neil Fagan as the incorrect route, through the village, was being taken.

Neil Fagan confirmed this was a new haulier being used to supply empty containers on site. Procurement have been informed and the wagon company have been



issued with a correct route map. If it happens again, residents are urged to contact Urenco so this can be followed up again.

#### Local Liaison Group

##### **Action.**

- Neil Fagan to set up a Zoom meeting

#### Proposed Speed Sign

Still issues around location and the fact that it flashes, CWAC will not authorize it's use along Capenhurst Lane

Neil Fagan stated Urenco can utilize the "Proposed Speed Sign" on site and Urenco will pay 50% of purchase price as a new Speed Sign which will fit CWAC's criteria.

##### **Action.**

- Cllr Eardley and Cllr Iredale to liaise with Neil Fagan as CWAC will pay 50% of the supply and erection of the new sign.

#### **Urenco - Grace Fogg**

On Site Commissioning is continuing.

#### **(b) Visiting Officers: None**

#### **(c) Visiting Members: None**

#### **(d) Visiting Member: Cllr Simon Eardley**

##### A550 Consultation Process

- Ongoing as yet no progress yet

##### Additional Speed Signs along Capenhurst Lane (new speed limits)

No dates yet. The Contract Delivery Team has a backlog. However, it is on their radar to be dealt with.

##### **Action.**

- Highways Champion of the Parish Council (Cllr P Iredale) to liaise with Highways at the Council and Cllr Eardley to progress

##### Penfold

Work is due to commence 8<sup>th</sup> March 2021.

##### Green Waste Collections

Will recommence 8<sup>th</sup> March 2021

##### Council Tax

2021/2022 has been agreed. Overall a 4.99% increase.

##### Waste Consultation Survey

##### **Action**

- Cllr J Pemberton to publicise Local residents to be encouraged to complete the survey.

##### Reactive Highways Maintenance

Council Cabinet met on 10<sup>th</sup> February 2021 and discussed the future Highways Contract which expires in next 12/18 mths. All being well if it Reactive Highways Maintenance is brought back inhouse will be brought back inhouse, should allow dedicated Council Officers to direct and initiate maintenance more effectively.

#### **(e) Members of Public Speaking Time: Neil Hardwick**

##### B4RN

Capenhurst Primary School will be next to receive B4RN

#### **(f) Correspondence from members of the public: None**

School & Brook Farm will have it installed within next few months.

Cllr J Pemberton Chris from B4RN in Mollington would like some feedback on how it operates to drum up local support.

Gigalot one of directors has moved into Mollington.

Difference is they connect to a BT cabinet only been in existence for last 10 months and had similar difficulties trying to get Wayleaves.

##### **Action**

- Hazel to direct B4RN users to Chris to provide feedback.
  - CWAC wayleaves have stopped write to B4RN re tenanted farms Penfold Close – grass either side at the front and the play area – do not want to route it through. CWAC Would prefer B4RN dig up the road – not the way B4RN do it traditionally
- School & Brook Farm will have it installed within next few months.  
BT contacted Brook Farm £799 + VAT per mth £4000 installation.

#### **(g) Website**

##### **Action**

- H Tweedie to keep it up to date.

- Hazel to put Councillor bios on website
- H Tweedie to contact other Parish Councils – Mollington & Upton

#### **(h) Events**

Aldi Chester 10K – Sunday 18<sup>th</sup> July 2021

Essar Chester Half Marathon – 19<sup>th</sup> September 2021

MBNA Chester Marathon - 3<sup>rd</sup> October 2021

#### **(i) Village Hall**

6<sup>th</sup> May 2021 local elections being held. Cllr Foster having a meeting on 8<sup>th</sup> March 2021 to discuss ensure can vote safely inside the Village Hall

### **4. Planning**

#### **(a) New/recent applications**

20/04538/FUL	White Cottages Refurbishment of existing sewage effluent plant at Urenco. Comments submitted
20/04054/FUL	Rio: Demolition of a property and replace with a 2 storey large property and single storey extension Comments submitted

#### **(b) Awaiting decision**

Checked 23/02/2021

20/04538/FUL	Refurbishment of existing sewage effluent plant at Urenco. Comments submitted
19/02829/FUL	Old Rectory Nursing Home Rectory Lane Capenhurst Chester CH1 6HN Construction of a cabin to house 2 no. biomass boilers and associated fuel store (Retrospective)
19/03727/FUL	Land Off Chapel Lane Ledsham Chester Change of use of land to dog park including addition of fencing and containers for site office and the storage of equipment – retrospective
20/03045/FUL	Oakcroft Cottage Ledsham Lane Ledsham Chester Cheshire CH66 0NB Conversion of Redundant agricultural building into 2.no residential units
20/02196/OUT	Land At Badgers Rake Lane Ledsham Chester Outline Application for one keyworkers' dwelling and detached garage

#### **(c) Decisions**

Checked 23.02.2021

20/02988/FUL	Proposed Fencing Upgrade at Urenco: APPROVED 29.01.2021
20/02944/FUL	Erection of New Residential Garden Storage, Abbots Grange Farm WITHDRAWN 29.01.2021
20/04054/FUL	Rio: Demolition of a property and replace with a 2 storey large property and single storey extension: APPROVED 01.02.2021
20/03681/FUL	Land Adjacent to Electricity Substation Land At Ledsham Lane Battery storage facility and ancillary equipment: APPROVED 03.02.2021
20/02749/FUL	Barn at Foxes Farm Badgers Rake Lane Ledsham Chester Conversion and extension to existing barn to form one dwelling: APPROVED 17.02.2021
19/01343/DIS	Discharge of condition 5 (ground investigation) of planning permission 18/02191/S73 (Tails Management Facility for the deconversion of Tails (depleted Uranium Hexafluoride) for long terms safe storage) APPROVED: 25.0.2021

#### **(d) Planning sub-committee Report.**



**Note:**

All Planning Applications are treated fairly and, on a case-by-case basis. The same process is followed for ALL applications.

Cllr Royle will be leading the White Cottages application.

**Planning Strategy**

There is a Planning Policy in place. Currently no strategy in place. Cllr Foster understands that when CWAC update their planning strategies/policies they work closely with the Parish Councils and Town Councils. Cllr Eardley confirmed the local plan will come out in due course and also sits in the context of national planning reforms proposed, which could fundamentally change. One of possible changes would be a notion of zones and draw up preferred design standards, in line with current building designs etc.

**Action**

- Prior to the next meeting Councillors to put forward their thoughts on a Planning Strategy eg. Case by case basis or a formal strategy
- H Tweedie to ask residents their opinions (Newsletter).
- Councillors to feedback into H Tweedie re thoughts on a Strategy

**Planning Training**

Cllr Clowes suggested the Councillors attend the CWAC Planning Training Course cost £25 each

Cllr J Pemberton proposed 4 Parish Councillors attend the training course. Seconded by Cllr C Pemberton.

**Action**

- Cllr Clowes to book the course for the 4 Councillors who wish to attend

**5. Highways**Culverts and Drains

Cllr J Pemberton highlighted in "The Good Councillor's Guide" that Parish Council can take responsibility for culverts and drains.

Suggested could ask local contractors to do clear the gulleys.

Agenda item for May 2021

**Action**

- Rest of Councillors to be made opinions known
- H Tweedie to add this to Agenda items for May 2021
- Map required of all ditches and costs sought from contractors: Ordnance Survey
- H Tweedie to contact Jackie Weaver to ask re NFU about ditch clearing.

Broken Drain

Caused by BT a number of months ago.

**Action**

- Cllr J Pemberton and H Tweedie to discuss and progress it getting fixed

Verge Markers

Thank you to Cllr Iredale for organizing the verge markers.

Cllr Iredale asked if additional signage could be put up around the village to encourage the reduction in speeding. Have to seek CWAC approval. Residents would welcome additional verge markers.

No risk to damage to cars as they are flexible.

Dunkirk Lane residents have requested verge markers.

Cllr Foster pointed out the verge markers are more noticeable than the chevrons.

**Action**

- H Tweedie and Cllr Eardley to investigate
- Cost of verge markers approx. £12/15 each / £50 approx for each corner
- Incidents to be reported to Police.
- H Tweedie to write to CWAC and ask if Parish Council can pay for verge markers, in order to progress quickly.

Fixed speed camera

Thank you to Neil Hardwick for providing the Speed Camera statistics.

Cause for concern is a reading of up to 85mph. Neil Hardwick suggested setting the camera to read both ways to eliminate false readings.

Speed gun

In possession of Cllr Tomlinson.

Resident interested in being part of Speed Gun training.

Training not taken place yet.

**Action**

- Calibrate for 20mph
- Create a sheet for 20mph. Cllr Tomlinson to pass a sheet to Neil Hardwick and Neil will create a new sheet for 20 mph.
- Once Lockdown lifted two people can use the speed gun.

Cllr Foster noted Police Officer has been in the village with a speed gun and drivers have been caught speeding outside Brook Farm.

### Speed limit along Badgers Rake Lane

#### **Action**

- H Tweedie to find out when changes due along Badgers Rake Lane and possible contribution by surrounding Parish Councils.
- H Tweedie to contact Puddington/Saughall Parish Council (Heather Clark & Ian Speed) Neil to pass contact details to Hazel.

### State of the Lanes:

### Road Markings (middle and side markings)

#### **Action**

- Cllr Iredale to follow up on road markings issue
- this issue

### Chapel Lane flooding

Cllr Brassington, a pond dug put/soil banked up – who owns the land? Planning application has been submitted for this land

#### **Action**

- H Tweedie to send a letter on behalf of the Parish Council to landowner, Graham Jones in Boughton, explain situation re.flooding.

### Chris Matheson requested feedback re recent flood situation

Cllr Clowes suggested the Parish Council as a collective feedback directly to Chris Matheson.

#### **Action**

- Cllr Iredale to undertake on behalf of Capenhurst and Ledsham Parish Council

### CCTV

No further action at the moment.

### Proposed Cycle Path between Capenhurst and Sutton Green

Nothing to report. Landowners are not aware of the proposal. Not due to come into place until 2027.

### School Flashing Warning sign

Thank you to Councillor Iredale for sorting this out.

Mike Powell from Highways at CWAC was the contact. It started after one of the power outages happened.

## **6. Finance**

### (a) Income Received:

£250 received for litter picking equipment. Up to date statement not received yet

### (b) Payments made:

Cllr C Pemberton has been reimbursed £277.02

Lisa Tiplady final wages

PAYE that was outstanding was paid

£25 for Parish Clerk training.

### (c) Balances / Bank statements/Payment schedule cash book.

Precept has been submitted.

Currently approx. £7000 in the bank account tbc once bank statement received.

#### **Action**

- H Tweedie to follow up Cllr Foster being added as a signatory.
- H Tweedie to circulate expenditure reports and balances for the year etc.
- Cllr J Pemberton proposed a Training Budget for Parish Councillors of £1000. Seconded by Cllr C Pemberton.

## **7. Policy review.**

#### **Action**

- Councillors to review Good Councillors Guide

#### **Action**

- CHALC to clarify situation regarding Zoom meetings

## **8. CWAC and other organisations**

### (a) CWAC correspondence

#### **Action**

- H Tweedie to circulate latest correspondence

## **9. Members information / speaking time**

### (a) Cllr C Pemberton

Suggested white gates to indicate to show the beginning and end of the village

#### **Action**

- H Tweedie to get a cost

### (b) Councillor Tomlinson

One of the rooms at Capenhurst School is designated a Parish Room.

#### **Action**

– H Tweedie to contact the Headmistress to ask the cost and enquire about the use of the Parish room.

(c) Councillor Royle

A lot of positive feedback received from residents regarding the Christmas Tree.

Councillor Royle collected £250 altogether

£180 to be given to the Hospice of the Good Shepherd and £30 to Maggie Rigby who made the board.

**Action**

- H Tweedie to contact approach Urenco to ask if

Suggested hanging baskets for Britain in Bloom

- Councillor C Pemberton to progress

(d) Councillor Foster

Village Hall planning application is beginning progressed.

Disappointed not all potholes filled in.

**Action**

- Potholes to be pinned as and when.

- H Tweedie to contact CWAC to request the rest to be filled.

(e) Councillor J Pemberton

Councillors' declaration of interests to be completed by Cllr Ainsley and Cllr Iredale

**Action**

- H Tweedie to forward paperwork.

Public Meeting – Finished

Meeting closed at 8.43pm

Part 2 Confidential Meeting: Closed to the Public

Chair

H Tweedie

31/1/2022

