

Capenhurst and Ledsham Parish Council
Minutes of Parish Council Meeting

Date	Tuesday 7 th March 2023
Time	7pm
Attended	Ann Clowes (Chair) Christine Pemberton (Cllr), Tania Foster (Cllr), Colette Francis (Cllr) Joyce Tomlinson (Cllr), Gareth Baker (Cllr), Mark Brassington (Cllr), Neil Fagan, Grace Fogg and Doug Annan from Urenco, Simon Eardley (Cllr), Jamie Davies, Carol Britnell (Parish Clerk)
Location & Details	Capenhurst Court, Urenco, Capenhurst

1	<p>Procedural Matters:</p> <ul style="list-style-type: none"> - Apologies – Wendy Leason (PCSO) PC Harry Whinnett, Cllr Tracey Royle. - Communication: Sent to all councillors prior to meeting - Declaration of Interest: New Declaration form received from Ann Clowes (Chair) - Discussion about the notes from the last meeting – * Next Meeting Tuesday 16th May 2023, Annual General Meeting 7pm, Capenhurst Village Hall. * Tuesday 4th July, 7pm at Capenhurst Court, Urenco <p>Minutes accepted as an accurate record, proposed by Joyce Tomlinson and seconded by Christine Pemberton, signed by Ann Clowes the Chair</p> <ul style="list-style-type: none"> - Resignations and Vacancies, no resignations received but there is one vacancy for a councillor from Capenhurst. 	
2	<p>Visiting Officers and Urenco</p> <p>Doug Annan introduced himself as the new Managing Director for Urenco in Capenhurst. He went onto explain Urenco as a company and the changes happening on site. There were three businesses on site that were being combined into one and going from 3MDs to one going forward. They were hoping to be turning it into a unified site – more aligned and competitive, the ONR are aware of the changes taking place. He hopes it will improve the relationship with the PC as one of their important partners. He lives locally and feels that it is important that they support and have good relationships with the community in which they work.</p> <p>The Chair thanked him for coming and explaining the changes and thanked him for all that Urenco do for the community.</p> <p>NF has spoken to NDA regarding the issue of car parking on the land and the chance of planning being given for same. NF explained that this would not happen due to the covenant on the land. He is working with the NDA and will inform the Police that a car park will not be permitted.</p>	

	<p>The Pear Tree on the site is over 200 years old and will be having a TPO put on it. TF suggested that a Perry Pressing should be done with the next crop, NF agreed that it was a good idea. Urenco will be applying for Planning Permission for Solar Panels on farmland owned by them in Ledsham, prior to the application they will be holding a public consultation and would like to use the Village Hall for this. Urenco are being approached by numerous parties about putting Battery Storage on the site or for access across the site for connection to the National Grid yard. Urenco will not be putting any storage on the site and access to others is problematic as it is a secure site.</p> <p>Simon Eardley – The Pothole Pro machine has made some difference to Capenhurst Lane but not the top part by the Station, which is badly in need of sorting out. They will only do what is on their list and even if there is a pothole beside one they are fixing they will not do. CWaC's maintenance contract is changing to Colas and it is hoped that it will improve in the future, he has a meeting with CWaC about the standard of workmanship. The Highways budget does need more money allocated to it but with Budget cuts is unlikely to happen. CWaC have responded quickly to the Fly Tipping reports, coming out the same day to deal. Has allocated £38.72 for Badgers Rake Lane and £128.00 for Penfold from his budget for Wild Flower Seeds. CWaC have quoted 2.5k for similar repairs in Mollington which seems excessive so will request a new quote to repair the pavement to the station, he will get a new quote from them for this work over the next few days.</p> <p>There was a discussion over the drains and blocked culverts, causing flooding problems in heavy rain, GB to talk to Highways regarding this.</p>	
3	<p>Coronation Planning – A meeting is planned for 13/3 in the Village Hall regarding the Coronation event and also the Village in Bloom, hoping to get villagers involved in both. Bunting from the Queens Jubilee celebration will be utilised and it has been confirmed that a paid licence is not needed although CWaC have to be informed. Insurance for the event needs to be confirmed with our insurance provider. There will be Face Painting, Outdoor Games, Ice Cream Van and other activities. People to bring their own picnics. SE to contribute £100 towards expenses, a form will need to be completed for this.</p> <p>Flag Pole Update – Urenco are to supply a six metre flag pole, it was agreed that a flag with the PC Logo on would be purchased, manufactured in Liverpool, the prices are £150 plus VAT for a printed one and £300 plus VAT for a sewn one. Agreed that the sewn alternative would be better as it would last longer, Urenco to fund.</p>	
4	<p>Notice Board Update – Both boards have been ordered and paid for, still awaiting delivery, CP is chasing the delivery as they are overdue.</p>	
5	<p>RFO report – See attached sheet, the next AGAR is on its way so TF needs any invoices sent ASAP please. All Councillors have received the Asset Register, if anything has been left off please inform RFO asap. Would like the donations received for the In Bloom to be named differently so as to be able to use year round for the enhancement of the village horticulture not just the competition. All agreed. Payment of the fee to BiB was approved by all present.</p>	

6	<p>Britain in Bloom – CF to chase confirmation email from BiB confirming payment of fee as not yet received. Premier Plants to give the PC a 25% discount on any plants bought for the village and will also be replanting the beds and borders outside their premises. CF asked NF about the Willows on the Village Green as it needs to be completed prior to the BiB inspection as nothing can be done in this area until they are removed, NF to chase the contractor. CF has emailed Roger Goulding about a possible allotment/community garden site on Penfold Close. TF asked if the residents had been consulted about this, a letter will be sent out to the residents of Penfold Close by AC to canvas opinion. CF will also contact Rob Pemberton about trimming the Hedge by Penfold entrance.</p>	
7	<p>Events – Coronation Event 7th May 2023 - Cllr Royle to lead. Cosmic Cape 5th August 2023 - Cllr Foster to lead. There was a discussion regarding the Five Villages Hall advertising on the Facebook page as businesses were not permitted to do so. Many of the users are businesses so it was deemed that this advertising broke the rule. Agreed that this would be stopped in future.</p>	
8	<p>Planning – All councillors were happy with the Planning Sub Committee report and it would be forwarded to CWAC Planning Department.</p>	

9	Police Meeting update – The Chair had written to the Police & Crime Commissioner asking for a meeting, he wasn't happy to meet but suggested that the PC met with a senior officer. PC Harry Whinnett attended a meeting of the PC planning sub-committee. The situation was explained to him and the meeting ended with PC Whinnett supporting the PC. Several members of the PC attended a local conference which proved useful and Cllr TF gave a talk on the local guests.	
10	Members Information - CHALC- e mails circulated - NALC- e mails circulated - Training- e mails circulated	All
11	Members Speaking Time - none	
13	Highways Progress – Discussed previously	
14	Election Forms – Forms filled in by councillors and will be delivered by TF.	
15	Community Emergency Plan – Deferred until next meeting. Meeting closed: 9:00pm	
	Date and time of next meeting: Tuesday 16th May 2023, 7pm, Capenhurst Village Hall	

Minutes Approved.....

Date of Meeting.....

Capenhurst and Ledsham Parish Council

Committee Meeting 7th March 2023

RFO report

We have now had the closure document for our 21/22 accounts and have published this on the website as required. The next audit is approaching and therefore I would be obliged if you could all get any outstanding invoices to me. Also if you could study the asset register and see if you feel this is complete, if not please let me know as soon as possible. We did come in for some criticism on this previously. I intend to get at least a "good" report from our auditor this year.

Our precept request form was submitted and queried but accepted. I am pleased to let you know the increase per household will not be as large as I had expected.

Our present bank balance stands at £7,301.88. £1148.92 and £2,400.00 of that remains ring fenced for specified projects..

Income since our last meeting:

- £500 from Car Clinic for Village Bloom
- £500 from T & C Whitehill for village bloom
- £300 from C-Tech innovation for village bloom
- £100 from Chemisphere Ltd for village bloom
- £1047 from Councillor Eardleys members budget for the Ledsham notice board
- £327 from TC P toward the Capenhurst notice board

The donations organised by Colette were to enhance the villages in bloom and not just for the competition and I would like the committees authority to allocate these funds to be ring fenced to something named accordingly in order that she can use the funds other than just for the competition.

Expenditure as agreed at our last meeting:

£1047.60 Ledsham Notice Board

£784.80 Capenhurst Notice Board.

£155.96 Mrs Dori Miller Ledsham entry for BiB 2022

£65.00 for our 2023 entry to Britain in Bloom - This was an unauthorised payment but I took the liberty to use the powers given to the RFO to pay this and then to ask for your agreement.

Invoices awaiting agreement for payment:

- £30 T & M Creations for Christmas tree signage

I will be submitting the VAT reclaim for this year in April