

Capenhurst and Ledsham Parish Council
Minutes of Parish Council Meeting

Date	Tuesday 4 th January
Time	7pm
Attended	Ann Clowes, Christine Pemberton, Joanna Pemberton, Mark Brassington, Tracey Royle, Tanya Foster, Joyce Tomlinson, Gareth Baker, Colette Francis
Location & Details	Zoom Meeting

1	<p>Procedural Matters:</p> <ul style="list-style-type: none"> - Apologies – Simon Erdley, Tony Icke, Andrea Grimley, Urenco Reps - Communication: Sent to all councillors prior to meeting - Declaration of Interest: TF declared an interest with the Village Hall - Discussion about the notes from the last meeting- Wild flowers - Matters arising from notes from the last meeting – Amend JC to JT. The meeting was reminded of the legal requirement regarding meetings, Zoom meetings are acceptable as there is not a formal need to meet. The precept was agreed at the meeting on 20/12/21 and is confirmed as agreed at this meeting. The AGM will be held on the 3/5/2022. - Dates of Future Meetings & Locations Tuesday 1st March, 7pm, Capenhurst Village Hall. (TF to book and confirm) - Notice of any AOB – Gareth Baker attending with a view to becoming a Councillor, to be discussed at the end of the meeting. 	
2	<p>Visiting Officers:</p> <p>Tony Icke sent crime report via email, circulated to Councillors via email. The Village Hall was broken into, the Police found DNA evidence and suggest an arrest is imminent.</p>	
3	<p>Disaster Planning – with the increased storms and floods it was agreed that a plan should be developed to cover the eventually. All agreed. Cllr. Erdley has developed a leaflet with all the relevant emergency numbers for all households. Residents have been doing the clearing work which they shouldn't be. Many residents suffered with electric cuts and no landlines, the Council needs to set out where queries should go. TF suggests a subgroup and that someone from the Highways group should be on it. All present agreed to set up a sub committee, members to be agreed but was suggested MB, JP and GB.</p>	
4	<p>Wild flowers – Cllr. Erdleys report had been circulated to all councillors and read, along with the CWAC report. The Council had already identified Areas previously, there is a need to think about where the soil is deposited, JP to coordinate with Penfold area. All agreed.</p>	

5	<p>Web Design Proposal: £490 to set up and £240 yearly cost, one other quote that is a lot higher. General discussion over the website. TR to get another quote from someone she recommends. Needs to be secure. The Council needs to have a website for transparency with the link on Facebook to contact the Clerk. Quotes to be sent to TF and GB</p>	
6	<p>Members of the Public speaking time: Correspondence from Members of the Public – None Internet/Website/Facebook – JP Monitors, People have been blocked due to a neighbour dispute and constant adverts. Events – Platinum Jubilee, any ideas to TF for next meeting please, will be an agenda item. 25/3 – 10/4, Litter Picking nationally – WI to be informed.</p>	
7	<p>Planning: Licensing application for Plas Newydd</p>	
8	<p>HGV Movements in Capenhurst: Cllr Erdley following up on BT works opposite JP's house, he is chasing that and is frustrated over signage for HGVs, dependent on Urenco, the council don't want them. MB to chase speed limit signs, the council want the PC to pay £2,500 towards it. TF pointed out that the email stream made for frustrating reading. The weight limit signs on Dunkirk Lane, Bridge and A540 were missing as they should have been put back. Needs to be a reassessment of traffic in Capenhurst and Ledsham, suggested that Highways and Cllr. Erdley need to get together. Ask them for a meeting to thrash it out including Ledsham Hall Lane as well, perhaps include the state of the roads generally in this as they are awful. Can we all look for emails regarding any of this please.</p>	All
9	<p>Finance: the precept has been agreed at £3,000 and submitted to CWAC, the residents will see an increase in council tax unfortunately. It was agreed that the clerks wage was to be paid gross until a company can be found to do the paperwork, CHALC approved this and all present agreed. Invoices received – 3 Flash drives from AC Village Hall rent Hi Viz vests Poppies Lest we Forget All payments approved The cheque that had been sent to the Auditor has been lost in the post, TF to cancel the cheque with the Bank and pay by BACS. Balance: £8,583.48 The VAT situation needs to be investigated as it states the council owes £25 but does not say for what. The Year End is 30/3/2022, any outstanding invoices prior to the March Meeting please. The residue of the Parish Plan money needs to be addressed.</p>	

	<p>The previous Clerks wages are a big issue, there is a lack of activity since 12/2/21, Time Sheets have been requested up to that date but have not been received, this does have to be paid. AC and TF are to write a letter to the previous Clerk, they will send to CHALC for approval prior to sending to her by recorded delivery. The Council has a legal requirement to pay her but if no response then we will pay the contracted hours. All present agreed to this plan.</p> <p>The Council thanked TF for all her hard work</p>	
10	<p>Members Information</p> <ul style="list-style-type: none"> - CHALC- e mails circulated - NALC- e mails circulated - Training- e mails circulated 	All
11	<p>Members Speaking Time</p> <p>Councillors – Cllr. Eardley’s report circulated to all members and read.</p>	
12	<p>Any other business: Christmas Tree Update, Urenco were very happy with the feedback, £880 raised plus Gift Aid.</p> <p>Gareth Baker agreed that he is interested in joining the Council, all present agreed to this and he was welcomed to the Council by AC.</p>	
13	Meeting closed at 20:21pm	

Signed at meeting on 01/03/2022